

Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at 39 Castle Quay, Banbury, OX16 5FD, on 21 November 2025 at 9.30 am

Present:

Councillor Amanda Watkins (Chair)

Councillor Chris Brant
Councillor Phil Chapman
Councillor Chris Pruden

Apologies for absence:

Group Leaders had agreed to reduced attendance for this Special Personnel Committee meeting. Attendees as set out above with apologies as set out below:

Councillor Gemma Coton
Councillor Rebecca Biegel
Councillor Harry Knight
Councillor Nicholas Mawer
Councillor Fiona Mawson
Councillor Lynne Parsons
Councillor Rob Pattenden
Councillor Barry Wood

Officers:

Gordon Stewart, Chief Executive
Claire Cox, Assistant Director Human Resources
Natasha Clark, Governance and Elections Manager

16 Declarations of Interest

There were no declarations of interests.

17 Chair's Announcements

There were no Chair's announcements.

18 **Exclusion of the Public and Press**

Resolved

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

(The Governance and Elections Manager let the meeting at the conclusion of this item)

19 **Interviews for Post of Executive Director Neighbourhood Services**

The Committee saw each of the short listed applicants for the post of Executive Director Neighbourhood Services in turn and asked them a number of questions.

The Committee was supported by the Chief Executive and the Assistant Director Human Resources.

Following the interviews the Committee evaluated the applications and considered the supporting information from the external recruitment company in reaching their recommendation on appointment.

Resolved

- (1) That an appointment to the post of Executive Director Neighbourhood Services be made subject to all necessary procedural steps having been complied with.

The meeting ended at 2.15 pm

Chair:

Date: